**School Booking Form**

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Please use the form below to make a provisional booking. Please note that the booking will remain provisional until you receive confirmation from a member of the enquiries team to state that we have confirmed your booking.

**Please be aware that the sales and enquiries team need a minimum of 10 working days to confirm a booking.**

Contact Details

Booking Contact

Title: REQUIRED



Full name: REQUIRED



School / Organisation Name: REQUIRED



School / Organisation Address: REQUIRED



Postcode: REQUIRED



Telephone Number: REQUIRED

Group Leader Mobile: REQUIRED (To contact the group on the day of the visit)

Email Address:

Visit Details REQUIRED

Primary Date: (dd/mm/yyyy)



Alternative Date: (dd/mm/yyyy)



Arrival Time:



Departure Time:



Key Stage:



Year Group:



Number of Students:

Do any students have SEND?

Yes

Do any students have allergies?

Yes

Number of Teachers/Adults: (a minimum ratio of one adult to 8 students under the age of 16 is required)



**Choose your itinerary** REQUIRED

Learning packages:

Your day will be carefully planned to include three activities, plus shopping if you wish.

**Which package would you like to book?**

**Invaders! (Anglo Saxons & Vikings) Package - £5 per pupil**

Minimum number: 21 students or £105
Maximum number: 35 students

**The Chase to Melton! Package - £5 per pupil**

Minimum number: 15 students or £75
Maximum number: 35 students

Museum visit:

If you do not want one of the packages above, you can visit the museum with your class, and we will supply a self-led worksheet.

Self-led museum visit and trail

Shopping

We have an on-site shop with helpful staff.

Would you like to use the shop during your visit? REQUIRED YesNo

Lunch space

If required, we can offer a designated space for lunch time.

Do you require a lunch break during your visit? REQUIRED YesNo

**Payment Options** REQUIRED

How would you like to pay for your booking?

On arrival - cash, credit or debit card, cheque (cheques payable to Leicestershire County Council)

In advance - credit or debit card

After – invoice

Purchase Order?
Does your school raise a Purchase Order in order to pay invoices?YesNo

**Terms & Conditions**

Please tick the box that you have read, understood and accept the [**terms and conditions**](https://www.meltonmuseum.org/school-visits-terms-and-conditio)of this booking REQUIRED

I have read, understood and accept the terms and conditions of this booking.

**Changes to bookings after confirmation can lead to considerable extra work for our team, so please check the T&C information for details of extra charges.**

I consent to the data I provide on this booking form being used to enable LCC to respond to my enquiry, in line with our [Privacy Policy](https://www.meltonmuseum.org/privacy-notice)

From time to time we would like to send you some information about our services. If you are happy to receive this information, please tick here.

We would also like your support to improve our services. If you are happy to take part in customer surveys, please tick here.Bottom of Form

Where did you hear about us?

InternetPublication/magazineWord of mouthVisited previously